

15 July 1957

**MEMORANDUM FOR:** Chairman, IP Career Service Board

**FROM:** Chairman, OBI Career Service Board

**SUBJECT:** Quarterly Report of OBI Career Service Board

**REFERENCE:** Memorandum from the Assistant to DD/I (Admin)  
Subject: Reporting Activities of the Career  
Services, dated 25 March 1955

1. This Quarterly Report of the OBI Career Service Board covers the period from 1 April 1957 through 30 June 1957.

2. In the period covered, the following activities of the OBI Career Service Board took place:

a. Meetings

Three meetings of the Board were held.

b. DD/I Vacancies

The Board reviewed and approved one application for nomination to a vacancy announced by another DD/I Office.

c. Career Preference Outlines

The Board reviewed and forwarded three Career Preference Outlines, bringing to ten the number of career outlines that have been prepared by OBI employees in grades GS-11 and GS-12.

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**d. CIA Career Staff**

The Board reviewed the Career Staff application of one OBI employee and recommended her for membership. Three other employees were notified of membership in the Career Staff.

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